

DRAFT
Town of Londonderry, Vermont
Selectboard Meeting Minutes
Monday, February 2, 2026

Board members present: Tom Cavanagh, Martha Dale, and James Ameden, Jr

Board members absent: Taylor Prouty and Jim Fleming.

Town Officials: Aileen Tulloch, Town Administrator; John Hurd, Recycling Coordinator; Pam Spaulding, Planning Commission

Others in Attendance: Donna Korpi; Mimi Lines; Paul Hendler; Melissa Brown; Heather Stephenson; Cynthia Gubb; Elsie Smith; and Amanda Fouda, GNAT-TV.

1. Call Regular Meeting to Order

Tom Cavanagh called the meeting to order at 6:00 p.m.

2. Executive Session 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (John Hurd 6 month review)

Martha Dale moved to enter Executive Session per 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting, and invite John Hurd and the Town Administrator to join the session, seconded by James Ameden, Jr. The motion passed unanimously.

Entered Executive Session at 6:09pm.

Came out of Executive Session at 6:21pm

3. Additions or Deletions to the Agenda [1 V.S.A. 312(d)(3)(A)]

Martha Dale moved to add to the agenda Letter of Support for the Londonderry Rescue Squad under 12.d and James Ameden Jr seconded. The motion passed unanimously.

4. Minutes Approval - Meeting(s) of 01/20/2026

James Ameden Jr moved to approve the minutes for the meeting of 01/20/26 and Marth Dale seconded. The motion passed unanimously.

5. Selectboard Pay Orders

James Ameden Jr moved to approve the pay orders for payroll and accounts payable and Marth Dale seconded. The motion passed unanimously.

6. Announcements/Correspondence

- The following announcements were made by Town Administrator Aileen Tulloch
- The South Village Londonderry Wastewater Project Phase II was placed on the Regional Priority Projects list, which opens the door for additional funding

including NBRC grants, which opened Monday and is due on February 27th. Tulloch is working with Karen Geraghty of KG Consulting to write the grant application.

- Request for Proposals for Spring Hill Road Construction is due February 27th at 2:00pm, and a Request for Proposal for Town Hall Window Restoration is due on February 13th at 5:00pm.

The following correspondence can be found in the meeting packet:

- A Liquor license event permit
- A thank you card from Rita Morse appreciating the naming of the John Morse Room after her late husband
- A memo from Anand Fedele of WRC on Town Hall Renovation updates.

7. Visitors and Concerned Citizens

a. Donna Korpi

i. Winter Road Maintenance concerns

Donna Korpi expressed concerns regarding the fact that the Winter Road Policy has not been updated since 2015 and is concerned that the policy as written is not being followed, specifically related to salt use. Tom Cavanagh pointed out that the State takes care of Route 100 and Route 11. Melissa Brown asked why the policy hadn't been updated since 2015. Cavanagh responded that a lot of policies needed updating. Aileen Tulloch added that updating the Road Policy is on her To Do list, and she had started to look into this and tried find a best practices template from VLCT but they directed her to VTrans, which is where that project stands. Korpi added that policies need to be implemented, not just written down. Martha Dale suggested that Cavanagh and the Road Foreman talk to Korpi to discuss further.

b. Heather Stephenson

i. Selectboard Diversity Concern

Heather read a statement about a lack of diversity on the Selectboard and cited Board culture and meeting access as an impediment for people to step up to serve, especially women. She asked for the Board to have guidelines and proactively recruit members that are more diverse She asked how candidates are recruited and raised concerns about the practice of voting from the floor at Town Meeting.

Tom Cavanagh responded that the Selectboard can't control who gets onto the Board. Anyone can step up and be elected.

Aileen Tulloch mentioned that as far as remote access is concerned, the Board was getting more comfortable with remote technology, and that she anticipated that hybrid meetings would become commonplace soon, assuming the budget for better equipment passes at Town Meeting. Tulloch recounted her own experience as a Selectboard Chair with hybrid meetings, agreeing that it increases access not only for members of the public but also potential Selectboard members, but pointed out that it adds complexity to the job of the Chair and to the Town Administrator's position.

Melissa Brown asked about reinstating "Candidate nights" and asked what the current Board members were doing to recruit new members. Cavanagh responded that he personally has spoken with a bunch of people, but so far no takers. Donna Korpi

suggested putting out an announcement on social media and the website on which positions were open and what the position entails.

Tulloch mentioned that from her experience the recruitment process doesn't necessarily come from the Board itself but from the community because potential new members need support to step up, and often need to be asked more than once before they agree to run and addressed the differences between a non-profit board recruitment process and that of an elected board position.

Stephenson asked about whether there was a governance policy. Tulloch responded that there are Rules of Procedure that the Selectboard votes to adopt every year.

Mimi Lines mentioned there is a diverse population that needs a bigger voice. Tulloch offered to speak with anyone thinking about running about the position.

Brown asked if there were term limits. Tulloch said there were no term limits and no recall provisions for Selectboard members and urged people to talk to their legislators to change State Statute.

Discussion was had about changing the way Londonderry votes for candidates from on the floor to Australian Ballot. To do so, an article would have to go before the Town at Town Meeting for the change. It is too late to do this for this year but could be voted on next year.

More discussion about how to get the word out that there are two Selectboard positions open ensued. Tulloch agreed to create a checklist of Selectboard responsibilities and the whole Board reiterated that they would be happy to talk to anyone who wants to run about the position.

8. Roads and Bridges

a. Updates

9. Town Officials Business

10. Transfer Station/Solid Waste Management

a. Updates

11. Old Business

12. New Business

a. Review and Approve Spring Hill Culvert Inspection Services Bid

Aileen Tulloch explained that because this was a TAP funded project there were requirements for the RFP and for evaluating the return bids. Tulloch and Matt Bachlar scored the two proposals independently and then met, along with the Road Foreman Josh Dryden, to review the score sheets. When tallied together, GPI received a score of 188 and MSK received a score of 167. The cost proposals were then opened. GPI had an estimated cost of \$51,460, and MSK had an estimated cost of \$44,000. The review committee recommended that the Board select GPI.

Martha Dale moved to accept the proposal from GPI to provide services relating to construction inspection services estimated to cost \$51,460 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the

contractor to conduct the necessary work and James Ameden Jr seconded. The motion passed unanimously.

b. Review and Approve Pingree Park Tree Removal Bid

Aileen Tulloch explained that the Parks Board recommended the proposal by TK Trucking.

James Ameden Jr moved to accept the proposal from TK Trucking to provide services relating to tree removal, estimated to cost \$8,900 and 2) authorize the Town Administrator to execute any documents necessary for the hiring of the contractor to conduct the necessary work, and Marth Dale seconded. The motion passed unanimously.

c. Approve 2/17/2026 Selectboard Meeting change

The 3rd Monday of the month falls on President's Day, which is a holiday for Town Staff.

James Ameden Jr moved to move the regular Selectboard Meeting of 02/16/2026 to 02/17/2026 due to the President's Day Holiday, and Martha Dale seconded. The motion passed unanimously.

d. Approve Letter of Support for FCC license for Londonderry Rescue Squad.

Usually Keene dispatch renews the license but it was dropped by accident this year. The Rescue Squad needs a letter of support from the Selectboard to get it reinstated.

Marth Dale moved to endorse a proposal to renew the FCC license for the Londonderry Volunteer Rescue Squad, and authorize Tom Cavanagh to sign, seconded by James Ameden, Jr. The motion passed unanimously.

13. Adjourn

James Ameden Jr moved to adjourn, seconded by Martha Dale. The motion passed unanimously.

The meeting adjourned at 6:58 PM.

Respectfully Submitted,

Aileen Tulloch, Town Administrator

Approved
LONDONDERRY SELECTBOARD

Chair, Tom Cavanagh